

St. Vincent de Paul Academy of Novaliches Inc.

Maligaya Dr. (Atrium St.) Novaliches, Q.C.

Tel.# 533-8009/ Cellphone No. 0922-4627623 / Website www.svdpa.com

BULLETIN OF INFORMATION

S.Y. 2019 - 2020

1. Pre-School training for 4 - 5 years old.
2. Preparatory class for 6 years old who are non-readers.
3. Teaching elementary for grade 1 - 6.
Note: Grade 1 must be 6 years old by October 31ST and is able to read.
4. High School Course 1st to 4th year.
5. Home atmosphere.
6. Home reading books which children can borrow overnight.
7. Educational tapes and CD's are available to enrich in class lessons.
8. Parent-Teacher interaction open at every opportunity.
9. An educational tour to enrich the children's experiences.
10. Provides updated instructional and manipulative materials for better learning.
11. A Computer class for elementary level at least once a week. High school level is at least twice a week.
12. Bus Service. Rate to be determined by distance. For more information, please contact with our Transportation Coordinator.
13. **We believe so much in our system of education that we back it up with a money back guarantee. (For more details please contact our office)**

OTHER INFORMATION

1. Progress report for every quarter will be picked up by the parents on a designated time and date.
2. An assignment notebook (#1) will be sent home from Monday-Friday for parents to follow-up their child's lessons and assignments.
3. Children can bring their snacks or may be purchased from the school canteen.
4. Children who wish to celebrate their B-days in school should coordinate with the teacher at least two (2) days before the date.
NOTE: This extra activity should in no way interfere with school activity or program.
5. A guardian I.D. (colored card) will be issued and will have to be shown in fetching your nursery to grade II students. For higher grade this service may be obtained upon request.

FEES

ITEMS	PRE SCHOOL	GRADE I-3	GRADE 4	GRADE 5	GRADE 6	Grade 7 & 8	GRADE 9	GRADE 10-12
Tuition Fee	4,912.00	8,457.00	9,725.00	9,725.00	9,725.00	12,156.00	12,612.00	12,612.00
Reg. Fee	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Miscellaneous	12,681.00	14,014.00	14,014.00	14,450.00	14,559.00	14,559.00	14,559.00	17,127.00
Stud. Insurance	86.00	86.00	86.00	86.00	86.00	86.00	86.00	86.00
Lab/Comp Fee	457.00	1,720.00	2,843.00	2,843.00	3,127.00	5,058.00	5,058.00	5,058.00
TOTAL	18,636.00	24,777.00	27,168.00	27,604.00	27,997.00	32,359.00	32,815.00	35,383.00

NOTE: 1. ALL NEW STUDENTS will have an additional tuition fee of P550.00 plus P150.00 on registration fee.

(Pre-school students not applicable)

2. ALL GRADE III STUDENTS will have an additional fee of P550.00 for First Communion expenses.

PRESCHOOL	GRADE 1-3	GRADE 4	GRADE 5	GRADE 6	GRADE 7 & 8	Grade 9	GRADE 10
18,636.00	25,577.00	27,968.00	28,404.00	28,797.00	33,159.00	33,615.00	36,183.00

Miscellaneous Fee includes the following:

Test Materials/ I.D/class pic /school organ

Communication letters/ waiver

Library Fee

Medical/Dental Fee

For nursery/kinder handout mtl.

Mass Demo costume(subject to change)

Sports Fest T-shirt

Air conditioning/ Electrical Fee

P.E. T-shirt

5% Discount for Cash Payment, 15% second child, 20% third child, 25% fourth child, 50% fifth child.

Applicable discount will be applied to all honor student transferees.

Note: This discount is applicable on Tuition Fee Only.

- For Installment P 9,000.00 must be paid upon enrollment Balance must be paid in six equal installment. The first installment will start on the 15th of July and the last installment by the 15th of December. Entrance Examination Fee is P150.00 to be paid before taking the entrance test.

SUMMER ENRICHMENT PROGRAM

This program is for students who need assistance on the following field or area:

Reading Writing Mathematics

This is open to everybody for a fee of P 2,300.00 only. Classes will start on April 22 to May 24, 2019.

SCHEDULE OF CLASSES

<u>LEVEL</u>	<u>AGE BRACKET</u>	<u>TIME</u>
Nursery	4 yrs. old	9:30 - 12:00 NN
AM.Kinder Happy	5 yrs. old	7:00 - 9:30 AM
AM.Kinder Playful	5 yrs. old	9:30 - 12:00 NN
Prep.	6 yrs. old (non - reader)	7:00 - 9:30 AM
Grade 1 Pearl	6 - 7 yrs. old	7:00 - 12:00 NN
Grade 1 Emerald	6 - 7 yrs. old	7:00 - 12:00 NN
Grade 2 Gold		7:00 - 12:00 NN
Grade 2 Silver		11:30 - 4:30 PM
Grade 3		7:00 - 12:00 NN
Grade 4 , 5 , 6		7:00 - 2:20 PM
Grade 7 - 10		7:00 - 3:00 PM

1. Regular schedule of classes is Monday thru Friday.
2. Automatic suspension of classes when signal II is hoisted over Metro Manila.
3. Computer class for nursery & kinder will start on September.
4. Computer class for Grade School and High School will start on June.

For more information visit our School or Call us at 533-8009/0922-4627623

Requirement for Enrollment for Nursery, Kinder & Grade I

A.) NSO Birth Certificate

Requirements for Enrollment for Grade II to VI

A.) Form 138 or Report Card

B.) Certification of Good Moral Character

C.) NSO Birth Certificate for Transferees

Requirements for Enrollment for High School:

A.) Form 138 or Report Card

B.) Certification of Good Moral Character

C.) NSO Birth Certificate for Transferees

ORIENTATION will be held on June 10, 2017 at 8:00 – 11:00 AM. All students and parents must attend this meeting.

REGULAR CLASSES WILL START ON JUNE 4, 2018.

RESERVATIONS ARE NOW BEING ACCEPTED FOR A FEE OF P1,000.00 to be deducted upon registration. This fee is non-refundable and non-transferable.

INTERVIEW AND TESTING ARE NOW BEING CONDUCTED EVERYDAY MONDAY THRU SATURDAY.
ENROLLMENT STARTS ON APRIL 4, 2019.

OFFICE HOURS:

Mon. thru Fri. 8:00 AM – 5:00 PM

Sat. 9:00 AM - 3:00 PM