

# St. Vincent de Paul Academy of Novaliches, Inc.

ATRIUM ST. EXT., MALIGAYA PARK SUBDIVISION, NOVALICHES, QUEZON CITY

(02) 8-533-8009, (0922) 462-7623

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## PROGRAMS OFFERED

1. Early Childhood Educations (Nursery, Kindergarten, Preparatory), 4 to 5 years old and 6 years old non-readers
2. Grade School Level (Grade 1 to 6), Grade 1 students must be 6 years old by August 31, 2022 and be able to read.
3. Junior High School (Grade 7 to 10), ESC-FAPE certified, students may apply for a voucher worth ₱13,000
4. Senior High School (Grade 11 & 12 - STEM, ABM, HUMSS, GAS, TVL, ICT), students may apply PEAC voucher worth ₱18,000 to ₱22,500.

## BULLETIN OF INFORMATION S.Y. 2022 – 2023

1. Home atmosphere.
2. Library books which learners can borrow overnight.
3. Multimedia equipment available to enrich in class lessons.
4. Parent-Teacher interaction open at every opportunity.
5. An educational tour to enrich the children's experiences.
6. Provide updated instructional and manipulative materials for better learning.
7. Fully functional computer lab with personal login, available for students to use anytime during school hours.
8. A computer class for elementary level at least once a week. High school level is at least twice a week.
9. School transportation service available. Rate to be determined by distance.
10. We believe in our system of education that we back it up with a money back guarantee (for more details please contact our office).

## OTHER INFORMATION

1. Progress report for every quarter will be given to the students with an appointment letter.
2. An assignment notebook (#1) will be sent home from Monday-Friday for parents to follow-up their child's lessons and assignments.
3. Children can bring their snacks or may purchase from the school canteen.
4. Children who wish to celebrate their birthdays in school should coordinate with the teacher at least two (2) days before the date.  
Note: This extra activity should in no way interfere with school activity or program.
5. A guardian I.D. (pick up card) will be issued and will have to be shown in fetching your nursery to grade 2 students. For higher grade this service may be obtained upon request.

## FEES

If face to face classes are not permitted due to Covid-19, all grade 1 to 10 students will pay a total of ₱22,500 in tuition & miscellaneous fees. Once face to face classes begin, the pro-rated fees below will be applied.

ITEMS	PRESCHOOL	GRADE 1-3	GRADE 4	GRADE 5	GRADE 6	Grade 7 & 8	GRADE 9	GRADE 10-12
Tuition Fee	4,912	8,457	9,725	9,725	9,725	12,156	12,612	12,612
Reg. Fee	500	500	500	500	500	500	500	500
Miscellaneous	13,381	14,714	14,714	15,150	15,259	15,259	15,259	17,127
Stud. Insurance	86	86	86	86	86	86	86	86
Lab/Comp Fee	457	1,720	2,843	2,843	3,127	5,058	5,058	5,058
<b>TOTAL</b>	<b>19,336</b>	<b>25,477</b>	<b>27,868</b>	<b>28,304</b>	<b>28,697</b>	<b>33,059</b>	<b>33,515</b>	<b>35,383</b>

- All new Grade 1 to 10 students will have an additional tuition fee of ₱550, a registration fee of ₱150 and an evaluation fee of ₱100.
- All Grade 3 students will have an additional fee of ₱550 for First Communion expenses.
- All Grade 11 & 12 students will receive an automatic discount of ₱12,883 to allow an NCR public school voucher to pay for all fees

### TOTAL FEES FOR NEW STUDENTS

PRESCHOOL	GRADE 1-3	GRADE 4	GRADE 5	GRADE 6	GRADE 7 & 8	Grade 9	GRADE 10
19,336	26,277	28,668	29,104	29,497	33,859	34,315	36,183

### MISCELLANEOUS FEE INCLUDES THE FOLLOWING:

- Test Materials, Student ID, class picture, school organization
- Access to SVDPA eCLASSROOM
- Communication letters and waivers
- Library Fee
- Medical/Dental Fee
- Handout materials
- Mass Demo costume (subject to change)
- Sportsfest T-shirt
- Air conditioning (if permitted)

### TUITION FEE DISCOUNTS (NOT APPLICABLE UNDER COVID-19 RESTRICTIONS)

- 100% for 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup> honor students. Consideration for other honor students.
- 5% for Cash Payment
- Multiple children: 15% second child, 20% third child, 25% fourth child, 50% fifth child.
- 25% for children of SVDPA alumni

### INSTALLMENT PLANS

- ₱9,000 must be paid upon enrollment, balance must be paid in six monthly installments from August 15 to January 15, 2023
- All balances remaining after January 31, 2023 will be subject to interest fees of 2.25% per month

## ONLINE AND MODULAR DISTANCE LEARNING UNDER COVID-19 RESTRICTIONS

- Online Distance Learning
  - Livestream classes and teacher consultation on Zoom (or other video conferencing platform).
- Modular Distance Learning
  - Notes, assignments, quizzes, activities and messaging available in SVDPA eCLASSROOM.
  - Printed modules available for those with internet connectivity issues.
- Face to Face
  - Classes at SVDPA will begin when permitted by DepEd and local/national government.
  - Face to face classes will not be mandatory (unless imposed by DepEd) for those with safety concerns.
- Students may choose any combination of the available learning modalities as long as all academic requirements are met.

## SUMMER ENRICHMENT PROGRAM

- This program is for students who need assistance in reading, writing and/or mathematics.
- Open to all students for a fee of ₱2,500
- Classes are every weekday during summer vacation (April 18 - May 20), excluding holidays.

## SCHEDULE OF CLASSES

Level	Age	Time
Nursery	4	9:30 am - 12:00 nn
Kinder Happy	5	7:00 am - 9:30 am
Kinder Playful	5	9:30 am - 12:00 nn
Preparatory	6 (non-reader)	7:00 am - 9:30 am
Grade 1	6 -7	7:00 am - 12:00 nn
Grade 2 & 3		7:00 am - 12:00 nn
Grade 4, 5 & 6		7:00 am - 2:20 pm
Grade 7, 8, 9 & 10		7:00 am - 3:00 pm
Grades 11 & 12		MTW or WTF 7:00 am - 5:00 pm

- Regular schedule of classes for Grade 11 & 12 is Monday-Tuesday-Wednesday or Wednesday-Thursday-Friday.
- Automatic suspension of classes when signal II is declared over Metro Manila or no classes declared by local government.
- Computer class for nursery & kinder will start in 2Q.
- Computer class for Grade School and High School will start in 1Q.

## ENROLLMENT REQUIREMENTS

Grade Level	Documents Required
Nursery, Kindergarten and Preparatory	<ul style="list-style-type: none"><li>• Photocopy of PSA Birth Certificate</li></ul>
Grade 1	<ul style="list-style-type: none"><li>• Photocopy of PSA Birth Certificate</li><li>• Photocopy of Certificate of Completion or Moving Up Certificate</li></ul>
Grade 2 to 10	<ul style="list-style-type: none"><li>• Photocopy of PSA Birth Certificate</li><li>• Form 138 or Report Card</li><li>• Certificate of Good Moral Character</li></ul>
Grade 11 & 12	<ul style="list-style-type: none"><li>• Photocopy of PSA Birth Certificate</li><li>• Form 138 or Report Card</li><li>• Certificate of Good Moral Character</li><li>• Photocopy of Grade 10 Certificate of Completion or Moving Up Certificate</li></ul>

## ENROLLMENT INFORMATION

- Regular classes will start on July 4, 2022.
- Orientation will be held on July 15, 2022. All students and parents must attend this meeting.
- Reservations are now being accepted for a deposit of ₱1,000, which will be deducted upon registration. This deposit is non-refundable and non-transferable.
- Interviews and evaluation are now being conducted during office hours.
- Sit-in classes available for prospective preschool students starting in January, 2022 until last week of February.
- Enrollment is ongoing. Please visit, call, chat or browse our website for more information.
- Online enrollment available at <https://svdpa.com/online-student-application>

## OFFICE HOURS

- Monday to Friday: 8:00 am - 5:00 pm
- Saturday: 9:00 am - 3:00 pm

FOR MORE INFORMATION VISIT OUR ACADEMY, CALL US AT 8-533-8009, CALL/TEXT 0922-462-7623 OR CHAT WITH US AT [WWW.SVDPA.COM](http://WWW.SVDPA.COM)