

St. Vincent de Paul Academy of Novaliches, Inc.

ATRIUM ST. EXT., MALIGAYA PARK SUBDIVISION, NOVALICHES, QUEZON CITY

(02) 8-533-8009, (0922) 462-7623

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PROGRAMS OFFERED

1. Early Childhood Educations (Nursery, Kindergarten, Preparatory), 4 to 5 years old and 6 years old non-readers
2. Grade School Level (Grade 1 to 6), Grade 1 students must be 6 years old by August 31, 2023 and be able to read.
3. Junior High School (Grade 7 to 10), ESC-FAPE certified, Grade 7 students may apply for a voucher worth ₱13,000
4. Senior High School (Grade 11 & 12 - STEM, ABM, HUMSS, GAS, TVL, ICT), students may apply PEAC voucher worth ₱18,000 to ₱22,500.

BULLETIN OF INFORMATION S.Y. 2023 – 2024

1. Home atmosphere.
2. Library books which learners can borrow overnight.
3. Multimedia equipment available to enrich in class lessons.
4. Parent-Teacher interaction open at every opportunity.
5. An educational tour to enrich the children's experiences.
6. Provide updated instructional and manipulative materials for better learning.
7. Fully functional computer lab with personal login, available for students to use anytime during school hours.
8. A computer class for elementary level at least once a week. High school level is at least twice a week.
9. School transportation service available. Rate to be determined by distance.
10. We believe in our system of education that we back it up with a money back guarantee (for more details please contact our office).

OTHER INFORMATION

1. Progress report for every quarter will be given to the students with an appointment letter.
2. An assignment notebook (#1) will be sent home from Monday-Friday for parents to follow-up their child's lessons and assignments.
3. Children can bring their snacks or may purchase from the school canteen.
4. Children who wish to celebrate their birthdays in school should coordinate with the teacher at least two (2) days before the date.
Note: This extra activity should in no way interfere with school activity or program.
5. A guardian I.D. (pick up card) will be issued and will have to be shown in fetching your nursery to grade 2 students. For higher grade this service may be obtained upon request.

FEES

ITEMS	PRESCHOOL	GRADE 1-3	GRADE 4	GRADE 5	GRADE 6	Grade 7 & 8	GRADE 9	GRADE 10-12
Tuition Fee	4,912	8,457	9,725	9,725	9,725	12,156	12,612	12,612
Reg. Fee	500	500	500	500	500	500	500	500
Miscellaneous	16,545	13,814	13,814	14,250	14,359	14,359	14,359	14,359
Stud. Insurance	86	86	86	86	86	86	86	86
Lab/Comp Fee	457	1,720	2,843	2,843	3,127	5,058	5,058	5,058
TOTAL	22,500	24,577	26,968	27,404	27,797	32,159	32,615	32,615

- All new Grade 1 to 10 students will have an additional tuition fee of ₱550, a registration fee of ₱150 and an evaluation fee of ₱100.
- All Grade 3 students will have an additional fee of ₱550 for First Communion expenses.
- All Grade 11 & 12 students will receive an automatic discount of ₱10,115 to allow an NCR public school voucher to pay for all fees

TOTAL FEES FOR NEW STUDENTS

PRESCHOOL	GRADE 1-3	GRADE 4	GRADE 5	GRADE 6	GRADE 7 & 8	Grade 9	GRADE 10
22,500	25,127	27,518	27,954	28,347	32,709	33,165	33,165

MISCELLANEOUS FEE INCLUDES THE FOLLOWING:

- Test Materials, Student ID, class picture, school organization
- Access to SVDPA eCLASSROOM
- Communication letters and waivers
- Library Fee
- Medical/Dental Fee
- Handout materials
- Facility Disinfection

TUITION FEE DISCOUNTS

- 5% for Cash Payment
- Multiple children: 15% second child, 20% third child, 25% fourth child, 50% fifth child.
- 25% for children of SVDPA alumni

INSTALLMENT PLANS

- ₱9,000 must be paid upon enrollment, balance must be paid in six monthly installments from August 15 to January 15, 2024
- All balances remaining after January 31, 2024 will be subject to interest fees of 2.25% per month

ONLINE AND MODULAR DISTANCE LEARNING

- Online Distance Learning
 - Livestream classes and teacher consultation on Zoom (or other video conferencing platform).
- Modular Distance Learning
 - Notes, assignments, quizzes, activities and messaging available in SVDPA eCLASSROOM.
 - Printed modules available for those with internet connectivity issues.
- Face to Face
 - Face to face classes will not be mandatory (unless imposed by DepEd) for those with safety concerns.
- Students may choose any combination of the available learning modalities as long as all academic requirements are met.

SUMMER ENRICHMENT PROGRAM

- This program is for students who need assistance in reading, writing and/or mathematics.
- Open to all students for a fee of ₱2,500
- Classes are every weekday during summer vacation (April 10 - May 12), excluding holidays.

Level	Age	Time
Nursery	4	9:30 am -12:00 nn
Kinder Happy	5	7:00 am - 9:30 am
Kinder Playful	5	9:30 am - 12:00 nn
Preparatory	6 (non-reader)	7:00 am - 9:30 am
Grade 1	6 -7	7:00 am - 12:00 nn
Grade 2 & 3		7:00 am - 12:00 nn
Grade 4, 5 & 6		7:00 am - 2:20 pm
Grade 7, 8, 9 & 10		7:00 am - 3:00 pm
Grades 11 & 12		MTW or WTF 7:00 am - 5:00 pm

SCHEDULE OF CLASSES

- Regular schedule of classes for Grade 11 & 12 is Monday-Tuesday-Wednesday or Wednesday-Thursday-Friday.
- Automatic suspension of classes when signal II is declared over Metro Manila or no classes declared by local government.
- Computer class for nursery & kinder will start in 2Q.
- Computer class for Grade School and High School will start in 1Q.

ENROLLMENT REQUIREMENTS

Grade Level	Documents Required
Nursery, Kindergarten and Preparatory	<ul style="list-style-type: none">• Photocopy of PSA Birth Certificate
Grade 1	<ul style="list-style-type: none">• Photocopy of PSA Birth Certificate• Photocopy of Certificate of Completion or Moving Up Certificate
Grade 2 to 10	<ul style="list-style-type: none">• Photocopy of PSA Birth Certificate• Form 138 or Report Card• Certificate of Good Moral Character
Grade 11 & 12	<ul style="list-style-type: none">• Photocopy of PSA Birth Certificate• Form 138 or Report Card• Certificate of Good Moral Character• Photocopy of Grade 10 Certificate of Completion or Moving Up Certificate

ENROLLMENT INFORMATION

- Regular classes will start on June 13, 2023.
- Orientation will be held on June 17, 2023. All students and parents must attend this meeting.
- Reservations are now being accepted for a deposit of ₱1,000, which will be deducted upon registration. This deposit is non-refundable and non-transferable.
- Interviews and evaluation are now being conducted during office hours.
- Sit-in classes available for prospective preschool students starting in January, 2024 until last week of February.
- Enrollment is ongoing. Please visit, call, chat or browse our website for more information.
- Online enrollment available at <https://svdpa.com/online-student-application>

OFFICE HOURS

- Monday to Friday: 8:00 am - 4:00 pm
- Saturday: 8:00 am - 3:00 pm

FOR MORE INFORMATION VISIT OUR ACADEMY, CALL US AT 8-533-8009, CALL/TEXT 0922-462-7623 OR VISIT OUR WEBSITE AT WWW.SVDPA.COM